

Lib: 557
From,

Date: 18.07.2024

Dr.N.Ashok Kumar
Deputy Librarian
University Library
TNPESU
Chennai- 600127.

To

The Registrar
TNPESU
Chennai - 600127.

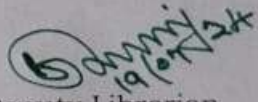
Sir,

Sub: Submitting University Library Annual Report for the year
2023-2024 - Reg.

Our University Library Annual Report for the academic year 2023-2024 was prepared by a team of library staff members. I wish to submit the Annual Report 2023-2024 with this letter for your kind notice.

Thanking You,

Yours faithfully


Deputy Librarian

d/c.

Encl: Annual Report 2023-2024.

University Library

*Tamil Nadu Physical Education and
Sports University*

Annual Report

July 2023 – June 2024



UNIVERSITY LIBRARY

**TAMIL NADU PHYSICAL EDUCATION AND
SPORTS UNIVERSITY**

**Melakottaiyur Post
Chennai – 127**

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About Us

TNPESU University Library was established in 2007 and, until 2017, functioned in a temporary building provided in the administrative and academic blocks. In 2018, the University Library shifted to a permanent building with a total carpet area of 6772 sq. ft. (629.11 sq. m.) on the western side of the university campus. This area is divided into the following sections: circulation, technical processing, reading hall, e-library, periodicals, stack, and thesis section. The University Central Library occupies an indispensable place in the Tamil Nadu Physical Education and Sports University, which enhances teaching, research, and development activities. It is a lively department on campus, providing resources in a user-friendly environment to enable learning and the advancement of knowledge, and thereby discovering new insights in the entire academic programmes offered at this university.

Mission

The mission of this University Central Library is to facilitate the creation of new knowledge through the acquisition, organization, and dissemination of knowledge resources and to provide value-added services to university clients.

Vision

“To provide quality published literature and library services in time.”

To achieve this vision and mission, the university library has procured resources, included in stacks, technically processed, shelved, circulated, added theses, and rendered several services during the year 2023 – 2024. Which are listed in the annual report.

1. Procurement of Resources

1.1.1 Books

In the year 2023-2024 Rupees 3.5 Lakhs was allotted for the procurement of books. Book Procurement was carried out in a single phase in May 2024. 279 volumes of books pertaining to various departments of this university were purchased from five vendors at the cost of Rs. Rs. 3,37,538/-

Table 1
Procurement of Books

S. No	Year	No of Books	Accession Numbers	Book Purchased From Vendor	Amount Spent
1	2023-2024	72	7686-7757	Tamil Nadu Book House	Rs. 60160.00
2	2023-2024	20	7758-7777	Atlantic publishers & Distributors (P) Ltd	Rs. 58699.00
3	2023-2024	59	7778-7836	TR Publications	Rs. 116664.00
4	2023-2024	37	7837-7873	TBH Library Book house	Rs. 51564.00
5	2023-2024	91	7874-7964	Publishers Syndicate	Rs. 50451.00
Total No. of Books		279		Total Amount	Rs. 337538.00

1.1.2 E-Resources

A total of 820 e-books were downloaded during the academic year (2023-2024) and included in the e-books list on the university library website in the library repository menu.

Table 2
E-Resource Procured

S. No	Department	E-books	Downloaded Date
1	A-Z	820	May 2024
	Total	820	

1.1.3 Newspaper Received

During the working days, this University Library receives daily newspapers from a vendor. The supplied dailies entered in a separate register on day to day basis. After the completion of a particular month, the supplier will submit a bill requesting payment. During the academic year, 12 bills were received from the vendor, and all the bills have been paid and the claims settled.

Table 3
Newspaper Received from July 2023- June 2024

S. No	Month	Per day No of Newspapers	Amount
1	July 2023	Four papers for the current month	974.00
2	August	Four papers for the current month	974.00
3	September	Four papers for the current month	974.00
4	October	Four papers for the current month	975.00
5	November	Four papers for the current month	1000.00
6	December 2023	Four papers for the current month	963.00
7	January 2024	Four papers for the current month	645.00
8	February	Four papers for the current month	930.00
9	March	Four papers for the current month	940.00
10	April	Four papers for the current month	912.00
11	May	Four papers for the current month	852.00
12	June	Four papers for the current month	Nil
Total			9091.00

1.2 Organization of Library Resources

1.2.1 Book Processing

During the academic year 2023-2024, 279 books were purchased and technically processed from 15th May 2024 to 10th June 2024. We have entered 279 books in the university library accession register, and data entry work in NirmalB automation software bibliographic database menu has been carried out. The RFID book tag pasting and tagging work was carried out for 279 books. Barcode numbers generated, and the same has been pasted in the spine of the books and shelved in the New Arrivals section for two weeks, and then the books are shelved in the Stack section. The date wise book processing work carried out is given in Table 4.

Table 4
Book Processing

S N o	Date of Accessing the Register	Number of Book Technically processed in the year 2023-2024	Date of Technical Processing	Number book Technical Process (Data entry, Cataloguing, Barcode Generation)
1	15/05/2024	72	20/05/2024	72
2	16/05/2024	20	21/05/2024	20
3	17/05/2024	59	22/05/2024	59
4	04/06/2024	37	06/06/2024	37
5	10/06/2024	91	13/06/2024	91
		279		279

1.2.2 Thesis Addition

During this academic year, the COE section submitted 19 PhD theses to the University Library. The received thesis included in the University Library Theses database, and barcode numbers generated, and the same was pasted in the spine. The PhD reports were shelved in the theses section. A total of 19 PhD theses have been added during the year 2023-2024, and the theses accession numbers assigned ranges from 990003618 – 990003636. The department-wise and month-wise theses added are given in Table 5 & 6.

Table 5
Thesis Addition Department-Wise

S. No	Department	No. of Theses
1	Yoga	1
2	Physical Education	17
3	Exercise Physiology	1
	Total	19

Table 6
Thesis Addition Month-Wise

S. No	Month	No of Theses	Thesis Accession Number
1	July 2023	3	3618-3620
2	September	3	3621-3623
3	October	4	3624-3626
4	January 2024	3	3627-3629
5	March	6	3630-3636
	Total	19	

1.3 Administration

1.3.1 Budget

This university library has requested the university to sanction a sum of amount Rs. 59,21,000/- as budget estimate for the academic year 2023-2024. But Rs.6.10 Lakhs were sanctioned as fund for the university library for the year 2023-2024.

Table 7

Recurring and Non Recurring Expenditure

S. No	Head of Account	Amount in rupees	
		Requested	Received
1	Recurring Expenditure	57,65,000.00	5,10,000
2	Non Recurring Expenditure	1,56,000.00	1,00,000
	Total	59,21,000.00	6,10,000

1.3.2 Plagiarism Checking Report

The plagiarism-checking work was entrusted to the Deputy Librarian. During the academic year 2023–24, 52 plagiarism checking requests were received from the research coordinator section, the same was checked, and then the analysis reports were issued to the research coordinator of TNPESU. The month-wise number of these checked and reports issued is furnished below:

Table 8
Plagiarism Checking Report

S. No	Month	Total
1	July 2023	5
2	August	2
3	September	9
4	October	3
5	November	6
6	December 2023	-
7	January 2024	4
8	February	7
9	March	7
10	April	4
11	May	2
12	June 2024	3
	Total	52

1.3.3 Lost Book Replacement

The member who has lost the book will replace new copy of the same title, author and publisher borrowed from library. The following member lost the book, which was replaced by them during this academic year.

Table 9
Lost Book Replacement

S. No	Acc No.	Title	Author	BOID	Member Name	Date of Replacement
1	3042	Yog-Scenario	Balwant Singh	S20pe012	Mahalaks hmi, K	24/07/2023
2	6369	Physical fitness and wellness	Shyam Sunder Rath	M22EP014	Ponkumar , G	05/09/2023

1.3.4 Bills Passed

This university has issued purchase orders for various products, namely newspapers, ID card machine service charges, etc. The invoices pertaining to the above-mentioned items have been passed for payment during this period. In total, 20 bills were passed for payment.

Table 10
Bills Passed

S. No	Item Description	No of Bills	Amount in rupees
1	Newspaper	12	11009.00
2	Purchase of ID card accessories	1	26,137.00
3	ID Card rope lanyard and holder	1	15,292.80
4	Book purchased for library	5	3,37,538.00
5	Stationery Items purchase	1	21,353.00
Total		20	4,11,330.00

2 Maintenance of Books, Journals, Reports and Website

2.1 Shelf Order Maintenance

New books were purchased for the university library, which were shelved in the stack section according to the DDC scheme of classification from June 25th, 2024, to June 26th, 2024.

Changing the shelf bay and re-shelving of the books was done on December 5, 2023.

Shelf rectification and minute arrangement of books according to DDC classification work were done from April 22, 2024, to May 14, 2024.

Table 11

Shelf Order Maintenance

S. No	Month of Rectification	Nature of Work
1	25/06/2024 to 16/06/2024	New Arrivals Book Shelving
2	05/12/2023	Changing Shelf Bay & Re Shelving of the Books
3	22/04/2024 to 14/05/2024	Shelf rectification & minute arrangement of books to DDC classification

2.2 Damaged/Torn/Mutilated books

Every year, library staff will undergo a survey to identify the torn or mutilated books in the stack section. This academic year, such a survey was carried out and identified 66 books in torn or mutilated condition. Such books were separated, and the preservation of books was carried out in-house. The preservation work was carried out by the library staff from January 9th to January 13th, 2024. The list of books that are torn and preserved by library staff is given below.

Table 12

Damaged/ Torned/Mutilated books

S.No	Acc. No.	Title	Author
1	1135	Physical Education and Health	Dr.A.K.Uppal

2	979	Sports Injuries and Athletic Problems	Morries B.Mellion
3	010	Professional Preparation and Career Development	Dr. Kiran Sandhu
4	4257	Sports Nutrition	Alan E.Mikesky
5	502	Essentials Reading in Sport and Exercise Psychology	Daniel Smith Michael Bar-Eli
6	187	Sports Nutrition for Health and Performance	Melinda Manore Janice Thompson
7	4579	Astanga Hridayam	K.R.Srikantha Murthy
8	4671	Biomechanical Evaluation of Movement in Sport and Exercise	J.Payton and Adrian Burden
9	1118	Pedagogic Kinesiology	Dr. Dhananjoy Shaw
10	232	Sports Training	Dr.Sharad Chandra Mishra
11	2368	Yoga The Science of Holistic Living	Vivekananda Kendra Prakashan
12	394	Sports Injury Prevention & Rehabilitation	Eric Shamus Jennifer Shamus
13	020	Physical Education in Colleges	Dr.K.Samad
14	2996	Measurement and Evaluation in Physical Education	M.Glydys Scott Esther French
15	615	Physical Education Guide for TRB NET & SLET	S.Jayavel
16	1001	Teaching Volley Ball	Richard H.Cox
17	1002	Teaching Volley Ball	Richard H.Cox
18	1004	Teaching Volley Ball	Richard H.Cox
19	4376	Anatomy & Physiology	Gerard J.Tortora Bryan Derrickson
20	115	Strength and Power for Young Athletes	Avery Faigenbaum Wayne Westcott
21	3635	Practical Measurements for Evaluation in Physical Education	Barry L.Johnson Jack K. Nelson
22	1125	Essentials of Psychology	Pillsbury, W B
23	946	Experimental Psychology	Ram Nath, Sharma
24	948	Experimental Psychology	Ram Nath, Sharma

25	947	Experimental Psychology	Ram Nath, Sharma
26	957	History of Psychology	Ram Nath, Sharma
27	955	History of Psychology	Ram Nath, Sharma
28	1095	Track and Field Officiating Techniques	Brar, T S
29	087	Volleyball a Modern Approach	Hubert Dhanaraj, V
30	024	Coaching Football Professional	Biramal
31	1014	Teaching Tennis: Surjeet Sport Teaching Series	Chavez Rick, Nieder,
32	992	Teaching Badminton: Surjeet Sport Teaching Series	Ballou, Ralph B
33	089	Track and Field Fundamental Techniques	Bosen Ken, O
34	1011	Teaching Tennis: Surjeet Sport Teaching Series	Chavez Rick, Nieder
35	1010	Teaching Tennis: Surjeet Sport Teaching Series	Chavez Rick, Nieder
36	990	Teaching Badminton: Surjeet Sport Teaching Series	Ballou, Ralph B
37	328	Neuromechanics of Human Movement	Enoka, Roger M
38	2207	Physiology of Exercise	Morehouse, Lauronce E
39	2872	Exercise Biochemistry	Mougios, Vassilies
40	287	Human Body Composition	Heymsfield, Steven B
41	1215	Teachings of Swami Satyananda Saraswati	Satyananda, Saraswati Swami
42	1157	Early Teachings of Swami Satyananda Saraswati	Satyananda, Saraswati Swami
43	1156	Early Teachings of Swami Satyananda Saraswati	Satyananda, Saraswati Swami
44	5365	Ugc-Net Digest on Paper III Physical Education	Kamlesh, M L
45	677	Arignarkal Sonna Anupava Mozhikal	Kathirkamanathan, M
46	642	Vazhivil Pinpattru Vendiya Nerimuraikal	Balamurugan, G

47	330	Motor Control and Learning: An Behavioral Emphasis	Schmidt, Richard A
48	341	Sport Psychology: Routledge Modular Psychology Series	Jarvis, Matt
49	2880	Sports Psychology	Gangopadhyaya, S R
50	3107	Acsm's Resource Manual for Guidelines for Exercise Testing and Prescription	American College of Sports Medicine
51	402	Sports and Fitness Nutrition	Wildman, Robert E C
52	3735	Tennis Steps to Success	Brown, Jim
53	063	Psychology of Sports: The Indian Perspective	Mohan, J
54	940	Essentials of Social Psychology	Ram Nath, Sharma
55	942	Essentials of Social Psychology	Ram Nath, Sharma
56	1045	Psychology in Physical Education and Sport	Kamlesh, M L
57	1047	Psychology in Physical Education and Sport	Kamlesh, M L
58	1114	Sports Psychology	Gangopadhyay, S R
59	2935	Methods in Physical Education	Kamlesh, M L
60	840	Living With Stress Without Distress Through Yoga	Shrikrishna
61	842	Living With Stress Without Distress Through Yoga	Shrikrishna
62	844	Living With Stress Without Distress Through Yoga	Shrikrishna
63	1055	Recent Advances in Sports Psychology	Jitendra, Mohan
64	2920	Educational Research Methods and Applied Statistic in Physical Education	Paramjit, Singh
65	3325	Psychology in Physical Education and Sport	Kamlesh, M L
66	4426	Rules of Games and Sports	O.P.Sharma

2.3 Long Due Book Reminder

The staff and students borrow books from the university library for their academic achievements. After semester exams, library staff generate overdue lists from the NirmalsC database. 30 books were found to be in the overdue category. Hence, the students and staff members of this university library have been informed about overdue through email on 29th January 2024 to return the books. Based on this information, all the books have been returned by the students.

Table 13
Long Due Book Reminder

S.No	Department	No of Students
1	Sports Coaching	4
2	Sports Psychology	4
3	Sports Management	2
4	Exercise Physiology	6
5	Physical Education	7
6	Psychology	2
7	Bio-Mechanics	2
8	Yoga	1
9	University Staff	2
	Total	30

2.4 Maintenance of University Library (in terms of Cleaning)

Under Office Assistant supervision, the Library was fully cleaned. The floor was cleaned daily by sweepers. Weekly once Mopping was done in the library. Monthly, tables, chairs, and computers were cleaned in the library. Dusting in all sections was done on the following dates: October 14, 2023, and May 15, 2024.

2.5 Saturday Library Working Day

The proposal has been submitted to the Vice Chancellor to open the university library on Saturday. This university authority approved opening the university library on Saturday to promote reading habits on campus. From 1st February 2020 Library is opening on all Saturdays and the timing

is 10 AM to 4.30 PM. During this academic year (2023–2024), a total of 511 students and scholars attended the library and availed of the library services and facilities on Saturdays.

Table 14
Saturday Students Attended Library

S.No	Month	No. of User
1	July 2023	NIL
2	August	54
3	September	34
4	October	4
5	November	130
6	December 2023	39
7	January 2024	1
8	February	10
9	March	18
10	April	3
11	May	-
12	June 2024	
	Total	293

2.6 SSL Certificate for University Library Webpage:

SSL Certificate Renewal work will be carried out in the month of September 2023. M/s. MOSYS, Bangalore, provided the renewal service; Rs. 4,149/- has been claimed for an SSL certificate valid for one year.

2.7 Library Equipment Maintenance

University Library equipment will be maintained during the years 2023–2024. Computers, photocopying machines, and RFID equipment will be maintained during the academic year 2023–24. Fifteen times, equipment was maintained by inviting technicians and service personnel from various agencies.

Table 15
Library Equipment Maintenance

Sl . No	Date	Name of Equipment/ Item	Problem	Date of Service	Service Person	Remark
1	09.06.2023	Library 2ton AC Service	Gas leakage	15.07.2023	Devendiren	Ac working in good condition
2	10.01.2024	Reprographic machine	Print not working H ₂ - code service	12.01.2024	Senthil	Error was rectified
3	18.01.2024	Reprographic machine	Print not working H ₂ - code service	22.01.2024	Senthil	Error was rectified

3. Delivery of services

3.1 Membership

The University Library admits students as members every year. A total of 417 students have been enrolled as members of the university library during the academic year 2023-2024. 399 students/scholars joined during the academic year 2023-24 and have applied to become members of the university library. 18 scholar belonging to 2022-2023 batches have also submitted their application forms, and this university library has enrolled them as members. The month-wise enrollment made in the university library is given below in the table.

Table 16

Month wise Total Number of Students/ Scholars enrolled as Members during the Year 2023-2024

S. No.	Month	No. of Students	Total
1	May 2023	10	10
2	July	2	2
3	August	23	23
4	September	57	57
5	October	173	173
6	November	148	148
7	December	2	2

8	February 2024	2	2
	Total	417	417

Table 17
Course wise Students Enrolled as Members during
the Year 2023-2024

S. No.	Course Name	Number of members 2023-2024	Total Number of members
1	B. Sc Exercise Physiology & Nutrition	17	17
2	Bachelor of Physical Education (B. P.Ed.)	97	97
3	B. Sc Sports Coaching	32	32
4	Bachelor of Physical Education and Sports (B.P.E.S)	60	60
5	BBA Sports Management	18	18
6	B. Sc Sports biomechanics and Kinesiology	21	21
7	B.Sc Yoga	11	11
8	M. Sc Sports biomechanics and Kinesiology	26	26
9	M. Sc Exercise Physiology & Nutrition	18	18
10	MBA Sports Management	27	27
11	Master Physical Education (M.P.Ed.)	40	40
12	M.Sc Sports psychology	5	5
13	M.Sc Psychology	13	13
14	M.Sc Sports Psychology and Sociology	3	3
15	M.Sc Yoga	8	8
16	M.Tech Sports Technology	1	1
17	M.Sc. Sports Coaching	-	-
18	Ph.D	20	20
	Total	417	417

S. No.	Batch of Students Enrolled	Total Number of members
1	2023-2024	397
2	2023-2024(Ph.D)	2
3	2022-2023 (Ph.D)	18
	Total	417

3.2 Library Membership Card Lost fine Paid by Students

For final-year students, the membership ID cards should be surrendered to the university library. Few students and staff have lost their ID cards. As per the university norms, they have to pay Rs. 60 as a fine for the loss of their membership ID card. So a total of 26 such students have lost their cards and paid a sum of Rs. 1560 (26*60=1560) in the university account through an Indian Bank challan. The challan proof copy has been submitted to the finance section for account purposes in the month of December 2023.

3.3 Books Issued & Returned to Students & Staff

In the circulation section, books are circulated to all members, and works such as Issue and Return are carried out. In the academic year 2023-2024, a total of 903 books have been issued to students, PhD scholars, and staff. In turn, 901 books have been returned by students, scholars, and staff to the university library.

Table 18

Books Issued & Returned

S. No	Month	Issue	Return
1	July 2022	72	36
2	August	114	96
3	September	80	75
4	October	67	60
5	November	87	68
6	December 2023	69	66
7	January 2024	111	109
8	February	122	130
9	March	111	86
10	April	54	99
11	May	13	70
12	June	3	6
	Total	903	901

3.4 Reprographic Service

Reprographic service is provided in the university library. A total of 4836 copies were generated and issued to students and staff. A sum of Rs. 5,249 was collected from members and non-members. The sum collected as reprographic charges has been deposited in the university account, and every month a statement showing service availed has been prepared and submitted to the concerned officer. So for the twelve such statements submitted, Copies have been reproduced for official purposes. A total of 8756 copies were generated for students, staff and official purpose.

Table 19

**Reprographic Services Provided to Members & Non Members
July 2023 - June 2024**

S. No.	Month	No. of Copies students and Staffs	Official	Total	Amount Collected in rupees
1	July 2023	455	518	973	674.00
2	August	142	309	451	185.00
3	September	14	581	595	19.00
4	October	40	219	259	42.00
5	November	190	164	354	208.00
6	December 2023	157	310	467	175.00
7	January 2024	68	270	338	80.00
8	February 2024	118	135	253	157.00
9	March 2024	176	1159	1335	201.00
10	April 2024	53	67	120	65.00
11	May 2024	3410	74	3484	3417.00
12	June 2024	13	114	127	26.00
	Total	4836	3920	8756	5249

3.5 Books & Theses Referred

3.5.1 Books Referred by Students

Students visiting the university library will refer to books for their study and research purposes. A total of 907 books have been referred during this academic year.

Table 20
Books Referred by Students

S. No.	Month	No. of Books Referred
1	July 2023	40
2	August	256
3	September	142
4	October	92
5	November	35
6	December 2023	46
7	January 2024	127
8	February	84
9	March	70
10	April	15
11	May	-
12	June 2024	-
	Total	907

3.5.2 Theses Referred by students

A total of 98 times theses are referred by Ph.D. scholars and PG students in the theses section.

Table 21
Theses Referred by students

S.No.	Month	No. of Theses Referred
1	July 2023	2
2	August	23
3	September	-
4	October	8
5	November	1
6	December 2023	-
7	January 2024	5
8	February	7
9	March	30
10	April	13
11	May	8
12	June 2024	1
	Total	98

3.6 Visitors' List Member & Non Member

The University Library's daily walk-in is calculated. The visitors' list is generated using the Gate Entry Management System (GEMS) and Gate Entry Register. A total of 11,067 visitors' entered the university library during the academic year 2023-2024 and utilised the resources and services of the library.

Table 22
Month-wise Visitors Member & Non Member

S. No	Month	No of Member	No of Non-Member	Total
1	July 2023	445	138	583
2	August	642	805	1447
3	September	450	509	959
4	October	466	785	1251
5	November	822	1104	1926
6	December 2023	765	102	867
7	January 2024	653	101	754
8	February	1384	123	1507
9	March	881	171	1052
10	April	473	50	523
11	May	126	11	137
12	June 2024	44	17	61
	Total	7151	3916	11067

3.7 No-Dues Faculties & Students

A total of 409 members have approced the library seeking no-due certificate, out of which 374 students or scholars, one staff members and 34 G.L's. We have issued no due certificates to all 409 members and non members of university library during the year 2023-2024.

Table 23
No-Dues Faculties and Students

S. No.	Month	No due for Students	No due for Staff	No due GL	Total
1	July 2022	103	-	1	104
2	August	47	-	1	48
3	September	33	-	1	34
4	October	19	-	-	19

5	November	16	-	-	16
6	December 2023	13	-	-	13
7	January 2024	3	-	-	3
8	February 2024	27	-	-	27
9	March 2024	19	-	-	19
10	April 2024	16			
11	May 2024	61	1	14	76
12	June 2024	17	-	17	35
	Total	374	1	34	409

4. User Awareness and Instruction Programmes

4.1 Book Exhibition

This university has sanctioned a sum of Rs. 3.50 lakh for the purchase of books for the university library for the academic year 2023–24. To utilize this amount, organizing of a book exhibition proposal by the Deputy Librarian was submitted to this university. The proposal for conducting the book exhibition was placed before the Vice Chancellor. The VC approved the proposal and allowed to conduct exhibition on 22nd & 23rd August 2023. The Registrar has sent pre-invitations to five book suppliers on 2nd August 2023.

The Registrar has issued a circular informing about the date, venue and purpose of book exhibition to all the staffs members through official whatsapp group on 21st August 2023.

On August 22nd and 23rd, 2023, five book suppliers invited by this university has showcased recently published books pertaining to various department subjects like physical education, exercise physiology, yoga, technology, management, coaching, biomechanics, psychology, and sociology. The exhibition was inaugurated by Dr. M. Sundar, Vice-Chancellor, TNPESU, along with Dr. N. Ashok Kumar, Deputy Librarian, and Dr. D. Sathiakumar, Director, SDE. The HODs and staff members of TNPESU were also accompanied by the VC during the inauguration.

The response from the university staff is highly appreciable. The staff members used the opportunity and selected the necessary texts and reference books from the suppliers. On the second day, book suppliers participated in the book exhibition, and the staff members also selected books on that day. During the two days, 27 staff members and 145 students visited the book exhibition. On both days, a total of 2381 books have been displayed, of which the staff has selected 553 book. The book exhibition was successfully conducted at TNPESU with the wholehearted support of all the TNPESU staff members.

4.2 Book details updating in library database and website

During the month of May & June 2024, book details have been entered in the website data with accession numbers starting from 7686–7964. A total of 279 books have been entered in the website link.

Table 24
Book details updated in website

S. No	Book Accession Number Ranges	Month and Year Updated	Total Number
1	7686-7836	May 2024	152
2	7837-7964	June 2024	127
Total			279

4.3 Thesis titles updating in library database and website

A total of eight theses have been entered in the university library website database. A total of eight theses titles have been updated on the university library website. During the month of July 2023 – March 2024 a total of 19 thesis data has been entered in the website data thesis accession numbers from 3618 – 3636 data has been entered in the website link.

Table 25
Thesis titles updated in website

S. No	Theses Accession Number Ranges	Month and Year Updated	Total Number
1	99003618-20	July 2023	3
2	99003621-23	September 2023	3
3	99003624-27	October 2023	4
4	99003628-30	January 2024	3
5	99003630-36	March 2024	3
Total			19

4.4 E-Resources titles updating in Website

E-Resources titles updation work in website carried out during the month of June 2024.

5 Assistance to University Departments

5.1 Newspaper Clippings

Daily newspaper clippings pertaining to academic institutes will be photocopied and sent to the university authorities. A total of 51 such clippings have been sent to the authorities.

Table 26
Newspaper Clippings Submitted to Authorities

S. No.	Month	No. of Clippings
1	July 2023	17
2	August	12
3	September	6
4	October	1
5	November	5
6	December 2023	15
7	January 2024	18
8	February	11
9	March	12
10	April	6
11	May	6
12	June 2024	8
	Total	117

5.2 Staff Recruitment

A total one Technical Assistant has been requested by the university Library to be recruited under e-Library TANII Scheme. On October 2023 the previously worked Temporary Technical Assistant was reappointed for one year. The candidate joined duty in the month of November 2023.

5.3 Assistance to Vice-Chancellor Section and other University Departments

5.3.1. Vice-Chancellor's Section

The UGC notifications published during the academic year 2023-2024 were downloaded from the UGC website and sent to the VC-Tnpesu email every month. A total of 230 UGC-published circulars have been downloaded and sent to VC email during the year 2023–24.

Table 27

Month Wise Count of UGC Circular Sent to VC

UGC Circulars/Notices 2022-2023			
S.No	Month	Year	Circular Count
1	July 2023	2023	23
2	August	2023	18
3	September	2023	16
4	October	2023	27
5	November	2023	12
6	December 2023	2023	29
7	January 2024	2024	24
8	February	2024	13
9	March	2024	16
10	April	2024	20
11	May	2024	13
12	June	2024	19
Total			230

5.3.2 Assistance to University Departments

TNPESU departments have requested details from the university library at different intervals. The queries were attended to, and answers were given to the requested departments. 15 assistance requests were made, and necessary assistance was provided in time.

Table 28**Assistance to University Departments**

Sl.No	Assistance to University Department	Requested By	Requested Date	Library Assistance Provided Date
1	Criterion – 4 Previous cycle score and present expected score	Dr. Grace Helina, IQAC Director	13.07.2023	18.07.2023
2	UGC – CARE listed physical education journals	Ph.D scholar	27.07.2023	01.08.2023
3	Theses List guided by the staff	Dr.Thirumalai kumar	07.08.2023	14.08.2023
4	Criterion-4 AAQAR details for the year 2022-2023 – QLMS	Dr. Grace Helina, IQAC Director	15-08-2023	30-08-2023
5	Article published by Dr.N.Ashok Kumar, The Deputy Librarian	Dr. Grace Helina, IQAC Director	08-09-2023	08-09-2023
6	Registrar & COE recruitment advertisement newspaper clippings	Establishment Section, Registrar office	14-09-2023	14-09-2023
7	Department wise Ph.D Scholars enrolled as on October 2023 list sent to	Dr. M. Sundar, The Vice – Chancellor	10-10-2023	10-10-2023
8	Criterion-4 AAQAR supporting document details for the year 2022-2023	Dr. Grace Helina, IQAC Director	04-01-2024	04-01-2024
9	E-Library Status Report powerpoint presentation – TANII Project submitted.	The Registrar, TNPESU	04-01-2024	08-01-2024

10	Dr.N.Ashok Kumar, Deputy Librarian, h-Index screenshot file	Dr. Grace Helina, IQAC Director	13-02-2024	16-02-2024
11	University Library Resources Details For Naac	Dr. Grace Helina, IQAC Director	13-05-2024	13-05-2024
12	Criterion - 4 -NAAC - QNMS sent	Dr. Grace Helina, IQAC Director	21-05-2024	22-05-2024
13	Criterion - 4 -NAAC - Executive summary file sent	Dr. Grace Helina, IQAC Director	22-05-2024	22-05-2024
14	TNPESU Submitting Undertaking form for PDS service	Shodh shuddhi, INFLIBNET, Gujarat	03-06-2024	18-06-2024
15	Library database purchase invoice	Dr.Prem Kumar IQAC	25-06-2024	25-06-2024

5.4 AQAR

The annual quality assurance report pertaining to the university library for the academic year 2023-2024 was requested by the IQAC. We have filled in the required library data in the template and collected the necessary supporting documents. The final report, in hard and soft copy format, with the necessary supporting documents, was submitted to the coordinator on August 30, 2023.

5.5 Confidential Work

As per the instructions of the Vice-Chancellor, Tnpesu, we have provided the necessary technical service support to the Physical Education Subject Experts team. The expert team visited the library from May 6th to 10th, 2024, and they utilised the university library resources like books and premises to carry out their confidential work. Also, the team utilised the reprographic service from the library. A total of 3403 pages were photocopied.

6 E-Resources Developed, Organized & Managed ICT Services

6.1 ETD Upload in Shodhganga

The uploading of the Ph.D. thesis in Shodhganga was completed. 18 Ph.D. theses in soft copy form have been received from the scholars during the academic year 2023-2024. Hence, 18 theses have been uploaded to the Shodhganga e-thesis repository, of which 13 belong to the physical education department, three to yoga, one to exercise physiology and one to sports technology. The department-wise number of Ph.D. theses uploaded in the Shodhganga e-theses repository is given below.

Table 29
Department-wise Shodhganga E-Thesis Uploaded

S. No	Department	Number of E-Thesis Uploaded
1	Physical Education	13
2	Yoga	3
3	Exercise Physiology	1
4	Sports Technology	1
	Total	18

6.2 ETD Upload in University Library Website

The uploading of Ph.D. theses to the university library website was completed. A total of 18 Ph.D. theses have been uploaded to the university library website's e-thesis repository, of which 13 are from physical education, three from the department of yoga, one each from exercise physiology and sports technology Ph.D. theses.

Table 30
Department wise E-Thesis Uploaded in Website

S No	Department	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Total
1	Department of Physical Education	2	-	-	-	-	-	-	-	11	-	-	-	13
2	Yoga	-	-	-	-	1	-	-	-	2	-	-	-	3
3	Exercise Physiology								1					1
4	Sports Technology								1					1
	Total	2				1			2	13				18

6.3 E-Resources Access

3491 E-Journals, 667 E-Books and 2 Database requests received from the members of the University and utilized the resources for their work.

Table 31
Month wise E-resources Access

S. No	Month	E-Journals	E-Books	Database
1	July 2023	192	51	
2	August 2023	695	85	
3	September 2023	185	66	
4	October 2023	157	35	
5	November 2023	119	21	
6	December 2023	220	57	
7	January 2024	195	89	
8	February 2024	251	55	
9	March 2024	380	65	2
10	April 2024	457	68	
11	May 2024	520	75	
12	June 2024	120	51	
	Total	3491	667	2

6.4 Library Web Page Access

16,927 Members and Non-Members visited the University Librarywebpage and availed of the online services.

Table 32
Library Web Page Access

S. No	Month	Hit Count Reading	No. of Views
1	July 2023	87858-90329	2,471
2	August	90329-91548	1,219
3	September	91548-93510	1,962
4	October	93510-95386	1,896
5	November	95386-97347	1,961
6	December 2023	97347-99024	1,677
7	January 2024	99024-100137	1,113
8	February	100137-101217	1,180
9	March	101217-102399	1,182
10	April	102399-103276	877
11	May	103276-104143	867
12	June 2024	104143-104785	642
	Total		16927

6.5 E-library Usage

3269 students and research scholars have accessed E-Library and utilised the internet access service from the university e-library section for their academic and research activities during the academic year 2023-2024.

Table 33
Month wise E-library Usage

S. No.	Month	No of Usage
1	July 2023	157
2	August	342
3	September	259
4	October	365
5	November	314
6	December 2023	175
7	January 2024	334
8	February	669
9	March	440
10	April	198
11	May	16

12	June 2024	-
Total		3269

7. Events Organized

7.1 National Seminar

The Deputy Librarian, University Library, TNPESU, organized a National Seminar during the academic year 2023-2024. National Seminar conduct on 22nd September 2023 and sanctioned a sum amount Rs.15000/- as an advance amount. The theme of the seminar is "Preparation strategies pertaining to competitive examinations in physical education". The seminar was organized successfully on the said date. A sum amount Rs.30,200/-(Rupees Thirty Thousand Two Hundred only) was received as registration fees from 151 delegates.

The details is furnished below.

Table 34
Conduct of Seminar/Workshop/Conference

No.	Name of the Event	Conducted at	Period		Sponsor / Funding agency	Total No. of participants
			From	To		
1	National Seminar on Preparation Strategies Pertaining to Competitive Examinations in Physical Education (One days National level)	Auditorium, TNPESU	22-09-2023	22-09-2023	University	151

Table 35
National seminar Revenue

S.No	Revenue	Amount in INR
1.	Advance Amount Sanctioned by TNPESU	15,000.00
2.	Registration fees received from the 151 delegates (151*200=30,200/-)	30,200.00
	Total	45,200.00

Table 36
National seminar Expenditure

S.No	Expenditure	Amount in INR
1.	Amount spent from advance	15,000.00
2.	Amount spend by organizing secretary to be reimbursed	11,031.00
3.	Amount to be paid to the respective service providers from the revenue earned.	22,225.00
	Total	48,256.00

7.2 Book Exhibition

This university has sanctioned a sum of Rs. 3.5 lakh for the purchase of books for the university library for the academic year 2023–2024. To utilize this amount, organization of a book exhibition proposal was submitted to this university. The proposal for conducting the book exhibition was placed before the Vice Chancellor. The VC approved the proposal and allowed to conduct exhibition on 22nd & 23rd August 2023. The Registrar has sent pre-invitations to Five book suppliers on September, 2023.

The Registrar has issued a circular informing about the date, venue and purpose of book exhibition to all the staffs members through official whatsapp group.

On August 22nd and 23rd, 2023, Five book suppliers showcased recently published books pertaining to various department subjects like physical education, exercise physiology, yoga, technology, management, coaching, biomechanics, psychology, and sociology. The exhibition was inaugurated by Dr. M. Sundar, Vice-Chancellor, TNPESU, along with Dr. N. Ashok Kumar, Deputy Librarian, Dr. D. Sathiakumar, Director, SDE, and Dr. V. Manikandan, COE i/c. The HODs and staff members of TNPESU were also accompanied by the VC during the inauguration. The response from the university staff is highly appreciable. The staff members used the opportunity and selected the necessary texts and reference books from the suppliers. On the second day, book suppliers participated in the book exhibition, and the staff members also selected books on that day. During the two days, 21 staff members visited the book exhibition. On both days, a total of 2381 books have been displayed, of which the staff has selected 282 book. The book exhibition was successfully conducted at TNPESU with the wholehearted support of all the TNPESU staff members.

Table 37
Book Exhibition

S. No	Year	Events	Conducted on	No of Vendors	Total No of Visitors	No of Books Displayed	Library No of Book Selected	Budget Allotted
1	2023-2024	Book Exhibition	22.08.2023 to 23.08.2024	5	174	2381	282	10 Lakhs

7.3 Librarians Day and Best Library User Award

University Library to organize Librarians day & Best Library User Award 2023-2024 function on 11th August 2023(Friday), at 11 a.m. in Seminar Hall, Academic Block, TNPESU. The programme was attended by 101 participants. The participants categories are mentioned in the table.

Table 38
Librarians day Participants

S.No	Participants	Numbers
1	Vice-Chancellor, Registrar i/c, Finance Officer, Director- SDE , Deputy Librarian, TNPESU, Key Notr Speaker, Former Librarian – Madras University	7
2	Staff	18
3	Reasearch Scholars/Students	75
4	Sponsor	1
	Total	101

Table 39
Best Library User Award 2023-2024

S.No	BOID	Name	Course	Department
1	R22PE001	Mr.S. Dhayanithi	Ph.D	Physical Education
2	R22PE007	Ms. Deepa	Ph.D	Physical Education
3	M22PE014	Mr.T.K. Sanjith	M.P.Ed	Physical Education

4	B22YG009	Ms. Leeza Chandy	B.Sc	Yoga
5	B22YG011	Ms.N. Shanmugapriya	B.Sc	Yoga
6	R22EP001	Mr.K. Niranjana	Ph.D	Exercise Physiology
7	B22EP008	Mr.M.Lingeshwaran	B.Sc	Exercise Physiology
8	B22EP015	Mr.R. Arunkumar	B.Sc	Exercise Physiology
9	M21BM009	Ms.M. Nivedha	M.Sc	Sports Biomechanics & Kinesiology
10	M21BM001	Mr.C. Arun	M.Sc	Sports Biomechanics & Kinesiology
11	R22SM001	Ms.Deiphibari,Lyngt oh	Ph.D	Sports management
12	B22SM013	Mr.K. Vellaichamy	B.B.A	Sports management
13	M22PY001	MsV. Indira	M.Sc	Sports Psychology & Sociology
14	M22SP003	Mr.N.M. Sri Ramanujam	M.Sc	Sports Psychology & Sociology
15	R22ST002	Mr.P.E. Punithan	Ph.D	Sports Psychology & Sociology

8 Implementation

8.1 Smart ID Card

This university has nominated the Deputy Librarian as ID card incharge. Based on this order, work was initiated in the month of September 2023 and membership application forms were issued to those who had joined at that time. The new batch students have started submitting their filled in forms to library, then we have requested this university on 09-09-2022 to hire photographer to capture photo images of students. As per the university instructions, Rs. 60/- has been paid by the 2023-24 and 2022-2023 batch students through bank challans'. A total of 450 ID cards will be issued to students in the academic year 2022-2023. An earlier batch Students have missed their ID cards and requested a new ID card. A total of 19 students received their duplicate

ID cards. A total of 469 requests have been received, and enrolled smart ID cards have been generated and distributed.

**Table 40
Implementation**

S. N o	Department Name	Total Number of Students
1	November	384
2	December	56
3	January	8
4	February	5
5	March	6
6	April	-
7	May	10
	Total	469

8.2 Best Library User Award Function

To encourage frequent users of this university library, we have initiated to award best library users from the year 2023-2024. Hence permission was received from the university authorities. To identify the most frequent users among the members of university library the previous year students gate entry access and issue data collected from the library automation software and analysed. From the analysis we have found the most frequent users for the academic year 2022-2023. A committee was constituted to finalise the frequent users. The analysed data was placed before the committee, then the committee members finalized first five frequent users from the list. The list is placed before the Vice-Chancellor for approval. Five users under the category UG, PG and Ph.D were selected and they were awarded with the certificate **“Best Library User Award”**. The award certificates were distributed in Librarians day function by The Vice-Chancellor which was held on 11th August 2023(Friday), at 11 a.m. in Seminar Hall, Academic Block, TNPESU.

9 Others

9.1 Revenue Generated

This university library generated revenue for the university by collecting service charges and fines. A sum of

Rs. 77389/- has been generated as revenue during the academic year 2023-2024 which was collected from members and non-members towards reprographic service, smart ID card, and duplicate membership ID card fines and registration charges. This is the revenue generated by this university library, and the same was deposited into the university receipt account from July 2023 to June 2024.

Table 41
Revenue Generated

S. No	Type of Revenue	Amount in Rupees
1	Photocopier monthly revenue	5249
2	Smart ID card	25,380
3	Membership Card Lost Fine paid amount	1560
4	National Seminar Revenue	45,200
Total		77389.00

9.2 Advance Received & Settled

A total of six advances received for purchase of stationery items, and Smart ID card accessories, conduct of National seminar and Best Library User Award, for disbursement of newspaper bills during the academic year 2023-2024 at various intervals. All the advances received from this University are settled within this academic year.

The first advance received during the month of September 2023, in the sum of Rs.20,000/-, has been sanctioned for the purpose of stationery. We purchased the stationery items from the advance amount on September 05, 2023. The amount was spent on the purchase of library-related stationery items, and the amount was Rs.21,353/-. The necessary stock entries were made in the stock register, and the bills were certified and passed for payment. The consolidated bills submitted to this university during the month of September 2023. Balance sum amount Rs.1,353/- reimbursed into university account.

The second advance amount received during the academic year 2023-2024 was for the purchase of ID card accessories. The request letter for the purchase of an RFID Card, Holder, rope, and lanyard was submitted to this university for the implementation of smart ID cards for students in the 2021 and 2023 pending batches. The sum of Rs. 34,854/- was sanctioned as an advance for the purchase of ID Card rope, hook, and holder; a sum of Rs. 41,629/- was actually spent, and the balance amount Rs. 6,775/- was reimbursed by the University to the coordinator.

The third advance amount received during the academic year of 2023 an advance of Rs.15,000/- received for the conduct of a National Seminar at the University. The request letter has been sent, and an advance amount has been received from the university. The whole advance amount was spent, and the registration charges collected from 151 participants which comes to Rs. 30,200/- by way of Demand draft and sport registration cash amount deposited into the university account. A total of Rs48,256/- was spent for the conduct of the seminar. All the original bills were submitted to the university. The claims for the seminar amount is Rs.48,256/- and revenue earned Rs.45,200/-. The balance amount is reimbursed for the University.

Fourth advance amount received during the academic year of 2023 advance of Rs.10,000/- received for the Librarians day & Best Library User Award of our University. A total of Rs.7,951/- was spent for the above said purpose. The Balance unspent amount Rs.2,049/- was settled to the university account on September 05, 2023.

Fifth advance amount received during the academic year of 2024 January 5, advance of Rs.3000/- received for the Newspaper bill disbursement. The Unspent balance amount was settled to the University bank account on March 08, 2024.

Sixth advance amount received during the academic year of 2024 April, advance of Rs.3200/- received for the Newspaper bill disbursement. The Unspent balance amount Rs.496/- was settled to the University bank account on June 07, 2024.

Table 42
Advanced Amount Received & Settled

S. No	Purpose	Advance amount	Spent Amount	Reimbursed amount	Settle amount	Revenue earned
1	Stationery Items	20,000	21,353	1,353	Yes	--
2	Smart ID Card	34,584	41,629	6,775	Yes	
3	Librarians Day/ Best Library User	10,000	7,951	--	2,049	--
4	National Seminar	15,000	48,256	3,056	Yes	30,200
5	Newspaper Bill	3,000	2,538	--	462	--
6	Newspaper Bill	3,200	2,704	--	496	--

9.3 Nodal Officer for NET JRF / SRF / SC/ST Fellowships

As nodal officer received checker approval request for fellowship/hra/contingency from scholars. Also new scholars approach for linking their master data in the canarabank portal. Ten requests received to approve for receiving Fellowship/HRA/Contingency periodically the requests were approved by the nodal officer. A new scholar approached to link her master data with UGC NET NFSC in canarabank portal during the month of February 2024. Her data linked with the bank portal successfully and the fellowship amount deposited periodically. The creation, updation, and linking of fellowship data in the scholarship portal was carried out successfully, and the payment schedule was successfully created for one scholar during this academic year. One scholar approached to verify and approve new application form to receive fellowsip from Ministry of Tribal Affairs, such request was approved during the month of September 2023. The schedule of work carried out during this academic year is given below.

Table 43
Nodal Officer for NET JRF & SC/ST Fellowships

S. No	Fellowsh ip Scheme	Benefi ciary	Purpose of Approval	Nature of Request	Mont h	Reque st letter receiv ed on	Work Com plete d on
1	UGC NET JRF	Ph.D Scholar Dept of Yoga	Fellowshi p Arrear	Approval for Monthly Payment	July-23	08-09-2023	08-09-2023
2	UGC NET JRF	Ph.D Scholar Dept of Yoga	Fellowshi p Arrear	Approval for Monthly Payment	August-23	08-09-2023	08-09-2023
3	NFST	Ph.D Scholar Dept of Sp. Management	Fellowship Application Form Verification	MOTA	September	21-09-2023	25-09-2023
4	UGC NET JRF	Ph.D Scholar Dept of Yoga	Fellowshi p Arrear	Approval for Monthly Payment	September-23	08-10-2023	08-10-2023

5	UGC NET JRF	Ph.D Scholar Dept of Yoga	Fellowship Arrear	Approval for Monthly Payment	October-23	25-10-2023	01-11-2023
6	UGC NET JRF	Ph.D Scholar Dept of Yoga	Fellowship Arrear	Approval for Monthly Payment	November-23	01-02-2024	01-02-2024
7	UGC NET JRF	Ph.D Scholar Dept of Yoga	Fellowship Arrear	Approval for Monthly Payment	December-23	01-02-2024	01-02-2024
8	UGC NET NFSC	Ph.D Scholar Dept of Yoga	Linking of Master Data in Canarabank Portal	Linked		01-02-2024	01-02-2024
9	UGC NET NFSC	Ph.D Scholar Dept of Yoga	HRA Arrear	Revised HRA	Jan-Dec 2023	05-04-2024	08-04-2024
10	UGC NET NFSC	Ph.D Scholar Dept of Yoga	Fellowship Arrear for four months	Approval for Monthly Payment	September-December 2023	12-03-2024	15-03-2024
11	UGC NET JRF /SRF	Ph.D Scholar Dept of Yoga	Revised Fellowship Arrear from JRF to SRF	Approval for Monthly Payment	Jan-March 2024	07-05-2024	08-05-2024
12	UGC NET NFSC	Ph.D Scholar Dept of Yoga	Fellowship Arrear for four months	Approval for Monthly Payment	January-June 2024	13-05-2024	15-05-2024

9.4 NAAC Details

Naac details for 4.2.1 & 4.2.2, QNM & QLM supporting document and link document have been submitted on 01.03.2024.

9.5 Theory Class Handling

The deputy librarian has been given opportunity to handle theory class to MPED first year students second semester during the academic year 2023-2024. The theory paper allotted was **Sports Journalism and Mass**

Media. The classes commenced from December 2023 to April 2024. As per the time table Wednesday to Friday second hour is allotted by the HOD-DPE.

9.6 Policy Note

University Library details to include in policy note has been prepared and submitted to the Registrar-TNPESU and Registrar Section on 16th February 2024.

9.7 Academic Council Member

The Deputy Librarian attended TNPESU Academic Council Meeting which was held on 4th August 2023 at SDAT, Chennai.

9.8 Lok Sabha Election Duty

Appointed as Presiding Officer for general elections to Lok Sabha 2024, poll date is 19-04-2024. Assembly constituency AC027-Shozhinganallur Assembly Constituency. I carried out the task in accordance with the guidelines provided by the Election Commission of India.

9.9 INFLIBNET Undertaking form submission for using Plagiarism Software

INFLIBNET ShodhShuddhi has requested this university through email on 3rd June 2024 to submit an undertaking form for using Plagiarism Deduction Software (PDS) DrillBit. Based on this email, this university coordinator/deputy librarian has downloaded the undertaking form, filled out the form with requisite data and submitted the filled-in form to the Vice-Chancellor for approval and signature. The Vice-Chancellor has approved and given his signature on 19th June 2024. The signed undertaking form scanned copy has been sent to the Shodhshuddhi email on 19th June 2024. They have acknowledged the receipt of the email. Hence, access of Plagiarism Deduction Software (PDS) – Drilbitt has been restored on 19th June 2024.

9.10 Library Book Purchase Committee Meeting:

The Deputy Librarian have attended the library book purchase committee meeting, which was held during the month of April 2024. The committee was constituted to finalise the book purchase for the academic year 2023-2024, and to recommend that this university purchase the books within the budget amount specified.

10. University Library Activities Photos
Librarians Day & Best Library User Award
11th August 2023





Book Exhibition

22nd & 23rd August 2023







National Seminar
22nd September 2023



New Arrivals Books

15th May 2024 - 8th July 2024

