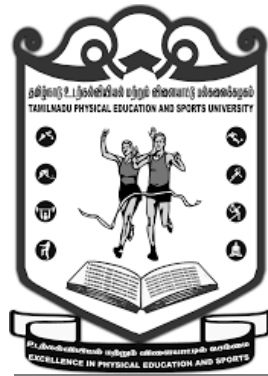


University Library
Tamil Nadu Physical Education and Sports University

Annual Report
July 2007 – June 2008



UNIVERSITY LIBRARY
TAMIL NADU PHYSICAL EDUCATION AND SPORTS UNIVERSITY
Melakottaiyur Post, Vandalur,
Chennai – 127.



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About Us

TNPESU University Library established during the year 2007. During the year 2008 the University Library housed in a Hall at Academic Block Ground Floor with total carpet area of 1800 Sq. Ft in the University campus. This area is divided into following sections: Circulation, Technical Processing, Reading Hall, Internet access, Periodical, Stack and Thesis sections. The University Central Library occupies an indispensable Place in the Tamil Nadu Physical Education and Sports University, which enhances Teaching, Research & Development activities. It is a most lively placed department in the campus providing resources in a user friendly environment to enable learning and advancement of knowledge and whereby discovering new insights in all the academic programmers offered in this University.

Mission

The mission of this University Central Library is to facilitate creation of new knowledge through acquisition, organization, and dissemination of knowledge resources and providing for value added services to the University clients.

Vision

“To provide quality published literatures and library services in time”.

To achieve this vision and Mission this University has Organized, Managed and rendered services during the year 2007-2008.

1. Procurement

Procurement of Books, International/National Journals and Magazines work carried out during the year 2007-2008.

1.1 Procurement of Books

In this academic year **455** Books are procured with the total amount of Rs. **512139.57/-**.

Table 1
Procurement of Books 2007-2008

S. No	Year	No of Books	Accession Numbers	Book Purchased From Vendors	Amount Spent Rs.
1	09 January 2008	4	078-081	Volleyball Federation of India	700.00
2	10 January 2008	2	82-083	St.John Ambulance Association	80.00
3	10 January 2008	1	84	Tamilnadu Football Association	50.00
4	13 February 2008	12	85-96	Netaji Subhas National Institute of Sports	490.00
5	10 March 2008	2	97-98	Capa Chess Book	50.00
6	10 March 2008	2	99-100	Compliment	Nil
7	10 March 2008	176	101-276	TBH Library Book Suppliers	168070.00
8	16 April 2008	217	277-491 – 531-532	TBH Library Book Suppliers	288113.38
9	16 April 2008	39	492-530	TBH Library Book Suppliers	54586.19
Total		455			512139.57

1.2 Book Processing

During the Academic year July 2007 to June 2008, **532** books were purchased and it was technically processed on 10th March 2008 to 28th December 2008. We have entered **532** books in University Library Accession Register, Database and Barcode numbers generated and the same was pasted in the spine of the Books and shelved in the Stack section.

Table 2
Book Processing

S.No	Date of Accessing the Register	Number book Technically Processed in the year 2007-2008	Date of Technical Processing	Number book Technical Process (Data entry, Cataloguing, Barcode Generation)
1	10 March 2008	77	001-077	77
2	09 January 2008	4	078-081	4
3	10 March 2008	2	82-083	2
4	10 March 2008	1	84	1
5	13 February 2008	12	85-96	12
6	10 March 2008	2	97-98	2
7	10 March 2008	2	99-100	2
8	10 March 2008	176	101-276	176
9	16 April 2008	217	277-491 – 531-532	217
10	16 April 2008	39	492-530	39
Total		532	512139.57	532

1.3 Procurements of National Journals

This University Library Subscribed **16** National Journals during this academic year 2007-2008 at a cost of Rs. **43,838.00/-** The Journals are subscribed directly from the Publishers. Subscription letters has been sent to the publishers along with the subscription amount in demand draft form dated on 2007-2008. The journals received from the publishers were indexed in Periodical Index Register.

Table-3
Procurement of Journal

Sl. No	Name of the Journals	Periodicity	Number of Issue	Amount in Rs
1	Journal of Sport Management	Quarterly	4	15335.40
2	Journal of Sports Rehabilitation	Quarterly	4	11732.00
3	Research quarterly for exercise and sport	Quarterly	4	10977.80
4	ICFAI Journal of Management	Quarterly	4	625.00
5	Indian Journal for research in physical education and sports sciences (IJRPES)	Half yearly	2	200.00
6	Indian Journal for Yoga Exercise and sport science and physical education	Half yearly	2	300.00
7	International Journal of Fitness	Half yearly	2	500.00
8	Journal of physical education and exercise sciences	Half yearly	2	300.00
9	Journal of physical education and sports science	Half yearly	2	400.00
10	NIS Scientific Journal	Quarterly	4	500.00
11	Yoga Mimamsa	Quarterly	4	500.00
12	Frontline	Fortnightly	24	260.00
13	India Today	Weekly	50	790.00
14	Sports Star	Weekly	50	268.00
15	The Week	Weekly	50	550.00
16	University News	Weekly	50	600.00
			Total	43,838.20
			Rounded off	43,838.00

1.4 Procurements of Magazines

This University Library Subscribed **5** Magazines during this academic year 2007-2008 at a cost of Rs. **1495/-** The Magazines are subscribed directly from the Publishers. Subscription letters has been sent to the publishers along with the subscription amount in demand draft form dated on 2007-2008. The Magazines received from the publishers were indexed in Periodical Index Register.

Table-4
Procurement of Magazines

Sl. No	Name of the Magazine	Frequency	Annual Subscripti on Cost
1	Vilayattu Ulagam	Monthly	135.00
2	Ananda Yogam	Monthly	240.00
3	Maruthuva Ariviyal Malar	Monthly	100.00
4	Asana-yoga & Naturopathy	Monthly	120.00
5	Kumudam Health Special	Fortnightly	400.00
		Total	1495.00

1.6 Thesis Addition

During 2007-2008 COE section supplied **157** Project & Theses reports to University Library. We have added **157** reports/Theses in University Library Theses database and barcode numbers generated and the same was pasted in the spine, the reports divided into PG report & Ph.D thesis and shelved in the theses section.

Table 5
Thesis Addition

S. No	Department	No. of Theses
1	M.Phil	73
2	M.P.Ed	84
TOTAL		157

2. Newspaper Received

During the working days this University Library receives daily newspapers from a vendor. The supplied dailies entered in a separate register on day to day basis. After completion of a particular month the supplier will submit a bill for payment. During this academic year eleven such bills received and passed for payment.

Table 6
Newspaper Bills Passed for the Payment

S. No.	Month	Per day No of Newspapers
1	July	4
2	August	4
3	September	4
4	October	4
5	November	4
6	December	4
7	January	4
8	February	4
9	March	4
10	April	4
11	May	4
12	June	4
Total		48

3 Delivery of Services

3.1 Membership

76 students have been enrolled as members in University Library during the Academic Year 2007-2008. We have prepared barcode membership ID card laminated in University Library and issued to all the students.

Table 7
Total Number of Students Enrolled as Members during the Academic Year 2007-2008.

S.No.	Month	No. Of Students
2	July	16
3	August	-
4	September	-
5	October	-
6	November	60
7	December	-
8	January	-
9	March	-
10	May	-
11	June	-
12	July	-
Total		76

The Course wise students enrolled as members is given below:

Table 8
The Course wise Students Enrolled as Members

S. No.	Department Name	Total Number of Students
1	Diploma in Coaching	8
2	M.Phil.PE	53
3	M.EX.P.E	1
4	M.SC YOGA	10
5	M.B.A SPM	5
Total		76

3.2 Books Issued & Returned to Students

In Circulation section books circulated to all members and works such as Issue and Return are carried out. In 2007-2008 Academic year a total of **65** books have been issued to Students, M.Phil/Ph.D Scholars and Staff. In turn **55** books have been returned by the students and staffs to University Library.

Table 9
Books Issued & Returned

S. No.	Month	Issue	Return
	July	-	-
2	August	-	-
3	September	-	-
4	October	-	-
5	November	-	-
6	December		-
7	January	-	-
8	February	-	-
9	March	10	4
10	April	32	24
11	May	12	17
12	June	11	10
Total		65	55

3.3 Books & Referred

Books Referred by Students

Students Visiting University Library referred Books for their Study, Research purpose. A total of 56 Books have been referred from Books Stack Section during this academic year 2007-2008.

Table 10
Books Referred by Students

S. No.	Month	No. of Books Referred
1	July	-
2	August	-
3	September	-
4	October	-
5	November	5
6	December	4
7	January	6
8	February	10
9	March	15
10	April	11
11	May	5
12	June	-
TOTAL		56

3.4 Theses Referred by students

A total of 123 times Theses referred by M.Phil/Ph.D Scholars and PG Students in the Theses Section.

Table 11
Theses Referred by students

S. No.	Month	No. of Theses Referred
1	July	-
2	August	-
3	September	-
4	October	-
5	November	7
6	December	9
7	January	8
8	February	15
9	March	17
10	April	35
11	May	15
12	June	17
TOTAL		123

3.5 Visitors List Member

The University Library everyday walk-in is calculated. The visitors list is generated using Gate Entry Register. A total of **224** no. of Visitors entered into the University Library during the academic year 2007-2008 and utilized resources and services of Library.

Table 12
No. of Visitors Member Month -wise 2007-2008

S. No	Month	No of Member
1	July	-
2	August	-
3	September	-
4	October	-
5	November	-
6	December	-
7	January	-
8	February	-
9	March	101
10	April	115
11	May	8
12	June	-
Total		224

3.6 No-Dues Faculties & Students

A Total of **60** Students has been issued no due certificate by this University Library during the year 2007-2008.

Table 13
No-Dues Faculties and Students

S. No.	Month	No due for Students
1	July	-
2	August	-
3	September	-
4	October	-
5	November	-
6	December	-
7	January	-
8	February	-
9	March	-
10	April	20
11	May	10
12	June	30
	TOTAL	60

4. Assistance to University Department

4.1 ISSN number received to JPESAD

The then University Assistant Librarian has insisted the Assistant Librarian to apply for getting International Standard Serial Number to our University journal JPESAD. As per the instruction of the VC an application was submitted to NISCAIR seeking ISSN number to this university journal "Journal of Physical Education Sports and Allied Disciplines". The application was submitted on :22/05/2008 the ISSN number issued on : 28/05/2008. Indian National Centre for ISSN, NISCAIR, New Delhi has issued ISSN to this university journal. The received ISSN number is ISSN: 0974-343X.

Assisted the university requesting all the principal HOD'S/Principals/ Teaching/P.D to contribute articles for the journal.

4.2 Newspaper Clippings

Daily Newspaper clippings pertaining to academic institute will be photocopied and sent to the University Authorities. A total of **22** such clippings have been sent to the authorities.

Table 14
Newspaper Clippings Submitted to Authorities

S. No.	Month	No. of Clippings
1	July	-
2	August	-
3	September	-
4	October	2
5	November	18
6	December	2
7	January	-
8	February	-
9	March	-
10	April	-
11	May	-
12	June	-
TOTAL		22

Table 15
Paper wise Distribution of Newspaper Clippings

Paper Name	No. of NEWS
Dhinanthi	9
Dhinakaran	3
Dhinamani	3
The Hindu	3
The New Indian Express	4
Total	22

Others

5.1 Bill Passed

This University has issued Purchase Order to Various Products namely Books, International & National Journals, Magazines, Daily Newspapers, Electronic Equipments, etc. the invoice pertaining, to the above mentioned items have been passed for payment during this period. In Total **816** bills were passed for payment.

Table 17
Bills Passed

S.No	Resources	Bill Quantity	Amount
1.	Procurement of Book	532	512139.57
3.	Procurement of National Journals	258	43,838.00
4.	Procurement of Magazines	5	1495.00
5.	Daily Newspapers	12	12000.00
6.	Printing	6	17200.00
7.	Electronic Equipments and Furniture	3	88223.00
Total		816	674943.57

5.2 Furniture and Electronic Equipments Added

Table 18
Furniture and Electronic Equipment

Sl. No	Product	No's	Dated	Amount
1	HCL Computer	1	24-06-2008	31107.00
2	Laser Printer	1	24-06-2008	12116.00
3	Library Automation Software	1	31-03-2008	45000.00
		3	Total	88223.00

5.3 Printing

During the inception of this university library few registers and forms have been requested for establishment of library. The below mentioned items have been requested and the same was printed and supplied to this university library during this assessment year.

**Table-19
Printing**

Sl. No	Printing of Library Register	Due Date	Amount
1	Accession Register – 100 pages each	10-01-2008	5100.00
2	Issue Register – 200 pages each	10-01-2008	2000.00
3	Periodical Index Register -200 pages each	10-01-2008	1700.00
4	Gate Entry Register 200	10-01-2008	1700.00
5	Library Membership Application Form (Students)-10pads of 100 forms each	10-01-2008	1200.00
6	Book Card & Due Date Slip – 5000 cards and slips each	10-01-2008	5500.00
Total			17200.00

5.4 Non-Book Material Register

CD-ROM received along with books listed and numbers assigned separate register maintained for the cd-roms. A total of 106 such cd-roms listed and included in the cd register.

**Table -20
Book Material CD Register**

Sl.No.	Books	Year
1	11000001-11000106	2007-2008

5.5 Files Updated

This University Library communicates with the authorities at various intervals in an academic year. A copy of all the communications will be archived in the files maintained by University Library. Updating of all communications made within University are updating regularly in appropriate files.
